



DURRINGTON HIGH SCHOOL

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Executive Headteacher: Sue Marooney MBE

Head of School: Chris Woodcock

Dear Year 9 Parents and Carers,

Please find enclosed our Y10 2023 Work Experience pack. Y10 Work experience will take place from **6th to 9th February 2023** as a 4-day placement. We recommend going through the contents of this pack with your child to gain an understanding of what work experience is, how to approach it and how the application process works.

This pack comprises of;

- DHS Work Experience FAQ
- DHS How to find a placement guide (Green sheet)
- EBP Form for host employer to keep (Yellow sheet)
- EBP Own Placement form to be completed by host employer and returned to careers
- Primary school placement sheet

The aim is for students to find a placement, over the summer.

Many students search for and apply to placements themselves but overall family support is incredibly valuable when searching and applying. We want to encourage as many of you as possible to use your contacts and your experience to help. We have delivered a launch assembly in school on Tuesday 12th July and we will be making a virtual version of this assembly available to you later this week. We will also be sending home digital versions of the packs alongside this.

Cost

As mentioned in a previous communication, we are partnering with EBP South to complete the security and safety checks for each placement. These checks are an essential part of the process and no work experience can take place without them being completed. In line with other schools in the area we are asking parents/carers to contribute **£16** to help cover the costs of the checks. If this cost is a barrier to your child securing a work placement please contact the careers team at careers@durring.com and we will see what we can do to support you. Our aim is for as many Y10 students as possible to complete work experience during that week. Payments will be available via Parentmail and should be made at the same time as the form is returned.

Please contact the careers team using the above address if you have any queries or concerns at this time.

Yours sincerely

Toby Henry
DHS Careers Leader